

FORVIS



Solver Features You May Not Be Using

October 20, 2022

TO RECEIVE CPE CREDIT

- **Individuals**

- Participate in entire webinar
- Answer polls when they are provided

- **Groups**

- Group leader is the person who registered & logged on to the webinar
- Answer polls when they are provided
- Complete group attendance form
- Group leader sign bottom of form
- Submit group attendance form to cpecompliance@forvis.com within 24 hours of webinar

- If all eligibility requirements are met, each participant will be emailed their CPE certificate within 15 business days of webinar. Due to the large volume of certificates of completion issued, requests to re-issue lost or misplaced certificates will be honored up to 60 days following the webinar

Presenter



Charles Allen
Senior Managing Consultant

713.499.4629
charles.allen@forvis.com

Objectives

- Explain ad hoc reporting
- Describe custom drill to definitions
- Demonstrate drilling down using pivot tables
- Illustrate packages

AGENDA

2:00 pm ● Ad Hoc Reporting

2:15 pm ● Custom Drill To Definitions

2:25 pm ● Drilling Down Using Pivot Tables

2:35 pm ● Packages

2:45 pm ● Processes

Ad Hoc Reporting

FORV/S

Ad Hoc Reporting

The screenshot shows the 'Ad Hoc Reporting' interface. On the left is a dark sidebar with the 'solver' logo at the top. Below the logo are navigation items: 'Home', 'Process Manager', 'REPORTING' (highlighted), 'Ad Hoc Reporting' (selected), 'Report Templates', 'Publisher', 'Report Archive', 'PLANNING', 'Input Templates', 'Input Flow', 'Workflows', and 'Assignments'. The main content area is titled 'Ad Hoc Reporting' and features a '+ New' button, a search bar labeled 'Search reports', and filter tabs for 'All', 'My reports', 'Shared', and 'Favorites'. Below these is a table with the following data:

Name	Module	Modified ↓	Sharing
New Accounts	General Ledger	Aug 26, 2022	...
GL by Account and Department	General Ledger	Jun 3, 2022	...
Hours by Employee and Code	GP Payroll Details	Apr 21, 2022	...

What Is It?

- A quick way to get data
- Exportable results
- Quick Charts
- End Users & Report Designers

Security

- For each user or role, slide the selector button to the right

ROLES ▾

PERMISSIONS ▲

Access permissions

Can create Ad Hoc reports

Can download Excel files from archive

Can drill down

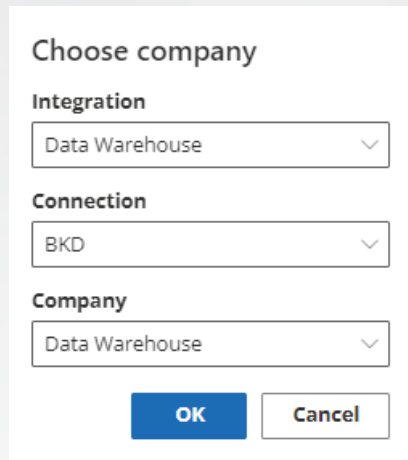
Can manage categories

Can view vouchers

Has full data access

Steps to Use It

- Select Get Started (first time)
- Select the Integration, Connection, & Company options



Choose company

Integration
Data Warehouse

Connection
BKD

Company
Data Warehouse

OK Cancel

- Select the fields
- Select the filters

Building a Report

- Select the fields to display by marking the checkbox to the left of the field
- Select which fields should have filters by selecting the filter icon to the right of the field
- Enter the filter criteria
- Select Refresh

Building a Report

- Select a column name to sort by the column
- Drag column names to move them
- Drag a column name up to create a rollup
- Continue to add fields to get more detail

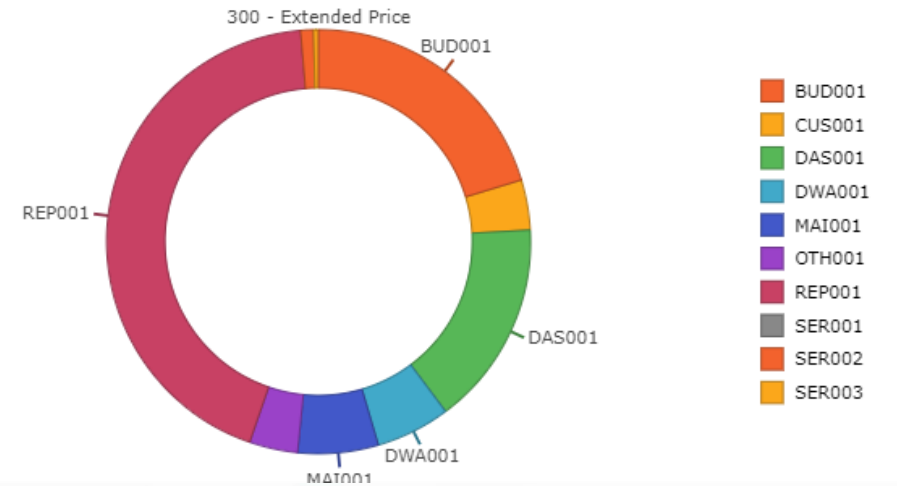
What Else?

- Name the report to save it
- Export the data to Excel
- Chart the data
- Pivot the data

Ad Hoc Report

Revenue by Product and Department

	300	500	Total
Product ↑	Extended Price	Extended Price	Extended Price
BUD001	357,708.34		357,708.34
CUS001	67,600.75		67,600.75
DAS001	276,000.00		276,000.00
DWA001	100,000.00		100,000.00
MAI001	108,184.00		108,184.00
OTH001	64,979.00		64,979.00
REP001	764,500.00		764,500.00
SER001		807,600.00	807,600.00
SER002	17,200.00	284,400.00	301,600.00
SER003	6,786.00	38,223.00	45,009.00



**Show
Me!**



FORV/S

Custom Drill To Definitions

FORV/S

FORVIS is a trademark of FORVIS, LLP, registration of which is pending with the U.S. Patent and Trademark Office

Drill To Definitions

- Default drill downs
- Custom drill-to definitions
- Defaults can be disabled
- Groupings, parameters, hard-coded options

**Show
Me!**



FORV/S

Drilling Down Using Pivot Tables

FORV/S

FORVIS is a trademark of FORVIS, LLP, registration of which is pending with the U.S. Patent and Trademark Office

Drilling Down Using Pivot Tables

- Provides more analysis
- Run from within Excel
- For End Users, not Archive Users

**Show
Me!**



FORV/S

Packages

FORV/S

FORVIS is a trademark of FORVIS, LLP, registration of which is pending with the U.S. Patent and Trademark Office

Packages

- Used to process multiple reports together
- Creates output file with sheets per report
- Faster than one report with multiple sheets

**Show
Me!**



FORV/S



CONTINUING PROFESSIONAL EDUCATION (CPE) CREDIT



FORVIS, LLP is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: www.nasbaregistry.org

FORV/S

CPE CREDIT

- CPE credit may be awarded upon verification of participant attendance
- For questions, concerns, or comments regarding CPE credit, please email FORVIS at cpecompliance@forvis.com

WEBINAR

Thank you!

forvis.com

The information set forth in this presentation contains the analysis and conclusions of the author(s) based upon his/her/their research and analysis of industry information and legal authorities. Such analysis and conclusions should not be deemed opinions or conclusions by FORVIS or the author(s) as to any individual situation as situations are fact specific. The reader should perform its own analysis and form its own conclusions regarding any specific situation. Further, the author(s) conclusions may be revised without notice with or without changes in industry information and legal authorities. FORVIS has been registered in the U.S. Patent and Trademark Office, which registration is pending.

FORVIS

Assurance / Tax / Advisory